

Registration: Workshop 3 Managing Electronic Records

Please submit a separate form for each person.

Agency or Local Govt. Office _____

Name _____ **Position** _____

Address _____ **City** _____ **State** _____ **Zip** _____

Phone _____ **Fax** _____ **E-mail** _____

A fee of \$15 per person must accompany registration.

Only checks can be accepted, made payable to *Friends of the Missouri State Archives*.

MAIL TO: Missouri Secretary of State's Office, Attn: Craig Kelso, PO Box 1747, Jefferson City, MO 65102
Please register by May 3, 2005.

*The registration fee is non-refundable.
If you are unable to attend, you may send someone else in your place.*

*Enrollment is limited. We reserve the right to limit the number
of participants from the same agency or local government office.*



Office of the Missouri Secretary of State presents

Managing Electronic Records

A Workshop for State and Local Government Personnel Involved
with the Management and Preservation of Electronic Records

**May 11, 2005
8:00 – 4:30**

Harry S. Truman Building, Room 490
301 W. High Street
Jefferson City, MO